



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

January 10, 2022 at 5:30PM.
Jersey Meadow Golf Club
8502 Rio Grande. Jersey Village, TX 77040

AGENDA

1. Call to order
2. Approve Minutes from 11-8-2021
3. Citizen comments

Any person who desires to address the Recreation & Events Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.

4. Items for individual consideration
 - a. Old Business
 - b. Berm Update – Matt Jones
 - c. Clubhouse Update – Robert Basford
5. Staff briefings
 - a. Golf Course Operations Report Matt Jones
 - b. Golf Course Maintenance Report Richard Flores
6. Future agenda item request
7. Next meeting date: February 14, 2022
8. Adjournment

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 5th day of January, 2022 at 2:30pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
November 8, 2021**

1. Call to Order & Attendance

Meeting was called to order at 5:30 pm by Greg Fair

Eddie Martinez	<i>Present</i>	Kevin Ross	<i>Present</i>
Greg Fair	<i>Present</i>	Gary Wubbenhorst	<i>Present</i>
Jane Arnett		Matt Jones	<i>Present</i>
David L. Lock	<i>Present</i>	Richard Flores	<i>Present</i>
Ronald Schielke	<i>Present</i>	Robert Basford	<i>Present</i>
Ceri Davies		Maria Thorne	<i>Present</i>

2. Approval of the 9-27-2021 meeting minutes

Motion was made to approve minutes by Ron and was seconded by David.

3. Citizen Comments

None

4. Items for individual consideration

a. Select committee Chair and vice Chair

Ron Schielke nominated Greg Fair for committee chairman, David Lock seconded the motion. The motion carried. Greg Fair nominated Ron Schielke for vice chair, Kevin Ross seconded the motion. The motion carried.

b. Old business
None

c. Berm Update – Matt Jones

The project is winding down. Will finish sod on 3 and 4 tomorrow and everything will be sodded except where the pump station is by 5. Because of the time of the year the sod will go straight into dormancy.

The new tee boxes on 3 and 4 are looking good and they had a championship this week. The land bridge was removed and there will be no more flooding. They will be starting the rock on Matt's creek. There will be a pump at #17 lake that will pump water all the way up and then will flow down.

New tee and concrete for driving range is finished, added additional 10 new mats and a 3000 sq. ft. putting green, a chipping green, and a bunker. Replaced all mats.

Area in front of #6 was made ready for sodding, #2 will cut swale to new lake to fix drainage. Addressed the flooding on #2 with a swale to redirect water, 16 & 7 lakes will be equalized.

There is still a long punch list of repairs to be made, but the bulk of the "in your

way” work will be done. Work is affecting play, they are playing front 9 only through Wednesday.

There are a few faulty sprinkler heads that will be seen to. The sprinkler system is fully computer controlled using a tablet and will help address frost, and will also be helpful when putting down a hot fertilizer.

The construction site along Rio Grande and the pump station were discussed.

Matt had talked about doing a grand opening but may wait for spring so that the grass is not brown. After the construction is over they will concentrate on GC maintenance.

5. Staff briefings

a. Golf Course Maintenance Report – Richard Flores

Richard said that the purchase and use of Poana Cure was approved by council. It is a new product that is a pre and post emergent. He also talked about plans to spray pigment to control soil temperatures, bringing in sand, spraying the green surrounds, and ordering seed to over-seed all of the tees.

They did a lot of cleanup and removed some signs. They will continue to lay down sod, and they have new signs going in. There is tree trimming going on to improve sun exposure and they are spraying the greens with root stimulating fertilizer.

They have a frost program in place for the irrigation system. Wind is affecting the water in some areas. Bare areas will be topped with sand and sprayed with pigment.

b. Golf Course Operations Report – Matt Jones

Robert is putting together monthly report for Council and it will include all the greens. The wrought iron fence is looking good. One damaged panel was replaced.

6. Future agenda items request

7. Next Meeting Date:

01-10-2021 at 5:30 pm

8. Adjournment

Motion made to adjourn meeting was made by Ronald. The motion was seconded by Kevin.



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2021-2022 Period Ending: 12/31/2021

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	2,110,800.00	2,110,800.00	186,928.26	433,751.63	-1,677,048.37	20.55 %
96 - INTEREST EARNED	150.00	150.00	1.79	6.89	-143.11	4.59 %
97 - INTERFUND ACTIVITY	237,098.86	237,098.86	0.00	0.00	-237,098.86	0.00 %
Department: 80 - 80 Total:	2,348,048.86	2,348,048.86	186,930.05	433,758.52	-1,914,290.34	18.47 %
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	532,755.26	532,755.26	39,268.05	115,403.06	417,352.20	21.66 %
34 - COST OF SALES	159,500.00	159,500.00	5,966.27	21,430.25	138,069.75	13.44 %
35 - SUPPLIES	17,350.00	17,350.00	845.56	2,856.31	14,493.69	16.46 %
45 - MAINTENANCE	5,950.00	5,950.00	1,218.14	1,419.34	4,530.66	23.85 %
50 - SERVICES	39,000.00	39,000.00	3,903.50	6,371.77	32,628.23	16.34 %
54 - SUNDRY	79,900.00	79,900.00	5,511.72	15,826.58	64,073.42	19.81 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	21,000.52	-1,000.52	105.00 %
97 - INTERFUND ACTIVITY	148,950.00	148,950.00	0.00	0.00	148,950.00	0.00 %
Department: 81 - CLUB HOUSE Total:	1,006,905.26	1,006,905.26	56,713.24	184,307.83	822,597.43	18.30 %
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	640,887.88	640,887.88	36,707.08	107,884.73	533,003.15	16.83 %
35 - SUPPLIES	141,200.00	141,200.00	10,712.92	26,036.19	115,163.81	18.44 %
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
45 - MAINTENANCE	10,000.00	10,000.00	100.54	789.10	9,210.90	7.89 %
50 - SERVICES	8,000.00	8,000.00	0.00	678.00	7,322.00	8.48 %
54 - SUNDRY	90,500.00	90,500.00	0.00	0.00	90,500.00	0.00 %
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	446.38	2,553.62	14.88 %
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00	0.00 %
Department: 82 - COURSE MAINTENANCE Total:	897,962.88	897,962.88	47,520.54	135,834.40	762,128.48	15.13 %
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	5,600.00	5,600.00	0.00	1,111.05	4,488.95	19.84 %
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	3,040.63	4,041.33	11,958.67	25.26 %
45 - MAINTENANCE	2,000.00	2,000.00	0.00	234.00	1,766.00	11.70 %
50 - SERVICES	25,000.00	25,000.00	1,569.48	4,944.59	20,055.41	19.78 %
55 - PROFESSIONAL SERVICES	800.00	800.00	0.00	85.00	715.00	10.63 %
Department: 83 - BUILDING MAINTENANCE Total:	49,400.00	49,400.00	4,610.11	10,415.97	38,984.03	21.08 %
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	63,125.00	63,125.00	0.00	22,401.56	40,723.44	35.49 %
Department: 87 - GC CAPITAL IMPROVEMENT Total:	63,125.00	63,125.00	0.00	22,401.56	40,723.44	35.49 %
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	68,555.72	68,555.72	5,036.91	15,890.69	52,665.03	23.18 %
35 - SUPPLIES	29,150.00	29,150.00	1,920.37	2,716.24	26,433.76	9.32 %
45 - MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
97 - INTERFUND ACTIVITY	226,450.00	226,450.00	0.00	0.00	226,450.00	0.00 %
Department: 88 - EQUIPMENT MAINTENANCE Total:	330,655.72	330,655.72	6,957.28	18,606.93	312,048.79	5.63 %
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	71,128.88	62,191.83	62,191.83	0.00 %
Report Surplus (Deficit):	0.00	0.00	71,128.88	62,191.83	62,191.83	0.00 %

FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03

FY 2019-2020														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	2533	37969	
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	190	3158	
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	1258	18057	
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-27.46	-5346.95	
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	6,454.90	55,261.86	
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	71,499.41	1,167,321.86	
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	4,834.56	89,634.25	
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	12,542.44	133,336.04	
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	450.00	4,250.00	
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	14,113.44	188,083.87	
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	3,334.53	44,564.93	
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	515.00	20,266.50	
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	113,716.82	1,697,372.36	
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	3RO/7W/		39W/29RO/8CM/4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$39.40	\$40.06	

FY 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	4202	37046
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	330	4977
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	2245	16086
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-2251.51	(11,135.92)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	5543.08	44,160.44
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	137051.64	1,010,168.88
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10372.60	144,454.79
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	17622.61	95,524.95
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	400.00	4,649.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	24693.77	202,156.39
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	5803.02	49,120.25
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	2735.00	16,289.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	201,970.21	\$1,555,389.38
Weather Totals	7W / 3RO	11W/4RO/ 1H	11W/2RO/ 1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/ 1CM	6W/2RO	2W/1CM	4W	1W/3RO/1H	89W/21RO/ 3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$43.84	\$36.23